

#### ABOUT DAWN TIL DUSK



Hi I'm Lydia!! I am the owner of Dawn til Dusk and this company has been my greatest pleasure. Dawn til Dusk started back in 2020 and over the past 4 years it has become my life! I have a strong passion for wedding planning and I can't wait to bring your vision to life.



Dawn til Dusk offers 3 planning services: Day-of Coordination, Partial Planning, and Full Service Planning. No matter what your needs are, we can help facilitate your dream wedding day.

# LET US HELP YOU CREATE

Your dream wedding day is in our safe and knowledgable hands.



### WHAT WE DO

Day-of Coordination Partial Planning Full Service Planning



\*\*\*All planning services include day-of coordination.

## WEDDING DAY SERVICES



Morning of

- Ensuring all vendors arrive on time and set up on schedule
- Keep wedding party on schedule
- Coordinate desired photography shots
- Stage decor, gift table, escort cards, seating chart, centerpieces, etc

Ceremony

- Coordinating ceremony
- Making sure guests are properly seated in designated areas
- Ensuring no one sits in VIP seats up front
- Ensuring bride and bridal party have bouquets
- Ensuring groom and groomsmen have boutineers
- Ensuring person in charge of the rings have the rings
- Gathering wedding party and getting them ready for ceremony
- Cueing DJ/Musician for song changes
- Assisting bride before entrance with fluffing of dress



### WEDDING DAY SERVICES



End of Night

- Distribute gratuity to vendors
- Coordinate end of night events (Late night snack, grand exit)
- Ensuring personal items are in a secured area or put into a car of choice
- Removal of decor and packed away
- Ensuring all the vendors are done and are out of the venue at the adequate time

Reception

- Guiding guests to cocktail hour
- "Hiding" bridal party from guests if needed
- Ensuring all set up is correct according to seating chart & plans
- Lining up and cueing wedding party for grand entrance
- Ensuring all special announcements are coordinated with DJ
- Ensure cake is properly ready for cutting
- Gather people that are giving toasts



## DAY OF COORDINATION

#### \$2,500







Services Include

- Unlimited phone & email correspondence as soon as you book!
- 1 Planning Meeting
- Vendor recommendations
- Planning Checklist
- Timeline creation (private portal access for you & vendors)
- Ceremony rehearsal coordination
- Liaison among all vendors
- Set up/tear down
  - Additional charges may apply
- Attendance of final walkthrough
- Day of coordinator on your wedding day with no set hours
- Wedding emergency kit
- Ensure venue is clean at the end of the night
- Point of contact for the day

\*Planning hours available if needed

### PARTIAL PLANNING

#### \$3,800







Services Include

- 10 Planning Meetings
- Unlimited phone & email correspondence
- Vendor recommendations
- Planning Checklist
- Timeline creation (private portal access for you & vendors)
- Ceremony rehearsal coordination
- Liaison among all vendors
- Set up/tear down
  - Additional charges may apply
- Attendance of final walkthrough
- Day of coordinator on your wedding day with no set hours
- Wedding emergency kit
- Ensure venue is clean at the end of the night
- Point of contact for the day
- Help plan the design of the overall wedding
- Point of contact for any rentals
- Attendance of vendor planning meetings

## FULL SERVICE PLANNING

#### \$5,000







Services Include

- Unlimited planning meetings
- Unlimited phone & email correspondence
- Vendor recommendations
- Planning Checklist
- Timeline creation (private portal access for you & vendors)
- Ceremony rehearsal coordination
- Liaison among all vendors
- Set up/tear down
  - Additional charges may apply
- Attendance of final walkthrough
- Day of coordinator on your wedding day with no set hours
- Wedding emergency kit
- Ensure venue is clean at the end of the night
- Point of contact for the day
- Help plan the design of the overall wedding
- Point of contact for any rentals
- Attendance of vendor planning meetings
- Venue tours

# ADD ON SERVICES

Available Services

- Planning Hours
  - \$60/HR
- Rental items provided by Dawn til Dusk
- Design of wedding website \$100
- Track RSVP's
  - \$200
- Bartenders/Servers
  - \$300/each all night
  - \$75/hour



## TESTIMONIALS



#### Sydney & Devan July 23, 2022

"I just want to say " thank you" for everything you and your team did for us and that Sydney's wedding was a huge success!! Everything went so great.. and all because of Lydia!! She was amazing!! I don't know what we would have done without her! She ran her tail off and got soaked when she took it upon herself to make sure we knew what was going on when the party bus got stuck! What a night! She ended up staying later because of all this and she had to have been exhausted!!" -Bride's Mom

#### Patty& Adam

#### September 16, 2023

"Hiring Dawn til Dusk was one of the best decisions I made while planning our wedding. When I hired Lydia, I was expecting an extra set of hands the day of the wedding. She went above and beyond that. She met with us before, she attended meetings with other vendors, was present for the rehearsal dinner, and brough an assistant the day of the wedding. I didn't have a worry in the world the day of wedding and I couldn't be more thankful for her!! I highly recommend hiring Dawn til Dusk!!"





#### Laurie & Steve

#### September 16, 2022

"Dawn til Dusk was amazing! They helped so much with our day of wedding coordinating. I loved that they had price and time options that fit within our budget.

Lydia helped with our day of coordinating and came for an hour of our rehearsal as well. She was so nice, timely, professional and helped with anything and everything we needed. She had suggestions for us when we weren't sure of anything and she was well prepared.

We had a meeting before the wedding to nail down our timeline and that was so helpful! She was always quick to respond if I had questions. I would 100% recommend Dawn til Dusk for help with your wedding. You won't be disappointed!"